



University of Wisconsin–Madison Police

Policy: 2.1

SUBJECT: JURISDICTION AND MUTUAL AID

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POLICY:

The University of Wisconsin–Madison Police Department clearly delineates its specific geographic boundaries and concurrent jurisdictional responsibilities to ensure the efficient and effective delivery of service. Jurisdictional authority shall be extended when established interagency or mutual aid agreements are properly placed into effect.

DEFINITIONS:

“Concurrent jurisdiction” refers to the sharing of, or having equal authority within, the same jurisdictional boundaries by two or more governmental entities.

“Mutual aid” refers to a statute by which a law enforcement agency may render assistance to or request assistance from another agency in law enforcement emergencies.

PROCEDURE:

2.1.1 GEOGRAPHIC BOUNDARIES

The following shall define the prescribed jurisdiction of the Department:

- A. The University of Wisconsin–Madison includes properties in and around the city of Madison, the county of Dane, and the state of Wisconsin.
- B. A detailed official map, delineating the specific geographical jurisdiction boundaries of the Department, shall be posted at strategic locations within the Department, and available to all field personnel.

2.1.2 CONCURRENT JURISDICTION

The following procedures shall govern Department responsibilities regarding concurrent jurisdiction:

- A. According to Wisconsin statute 36.11(2)(a), “the Board [of Regents] shall have concurrent police power, with other authorized peace officers, over all property subject to its jurisdiction. Such concurrent police authority shall not be construed to reduce or lessen the authority of the police power of the community or communities in which a campus may be located.”
- B. The University of Wisconsin–Madison Police Department shall be the primary agency providing law enforcement services to the University of Wisconsin–Madison.
- C. Properties owned or leased by the University of Wisconsin-Madison that lay in close proximity to other law enforcement jurisdictions may receive law enforcement services from the other jurisdiction. However, the primary investigative responsibility for occurrences on those properties rests with the University of Wisconsin-Madison Police Department.
- D. The University of Wisconsin–Madison Police Department shall have concurrent jurisdiction primarily with the City of Madison Police Department, Town of Madison Police Department, Shorewood Hills Police Department, Wisconsin Capitol Police, and Dane County Sheriff’s Office.
- E. There are other federal, state, county, and local agencies that may, on occasion, perform a police function within the city. The origin of their office (federal, state, etc.) will define the scope of their authority.
- F. Any interagency agreements entered into by the Department shall outline agency responsibilities regarding concurrent jurisdiction, to include identification of the agency responding to a call for service by type, communication linkages

between agencies to ensure prompt and appropriate response, provisions for backup support between jurisdictions, reporting responsibilities, and policies concerning the jurisdiction of prosecutors and courts.

2.1.3 MUTUAL AID

The following procedures shall govern Department responsibilities regarding mutual aid:

- A. According to Wisconsin Statute 66.0313(2), “Upon the request of any law enforcement agency, including county law enforcement agencies as provided in statute 59.28(2), the law enforcement personnel of any other law enforcement agency may assist the requesting agency within the latter's jurisdiction, notwithstanding any other jurisdictional provision. For purposes of Statute 895.35 and Statute 895.46, law enforcement personnel, while acting in response to a request for assistance, shall be deemed employees of the requesting agency.” Officers temporarily transferred will have all the rights, privileges, and authority of an officer employed by the UW-Madison Police Department for the duration of the transfer.
- B. Department non-emergency requests for mutual aid shall be directed to the Chief of Police or designee. The Chief or designee will evaluate the request and decide what resources, if any, will be required and requested. The Chief will develop and maintain liaisons with other agencies in order to enhance the Department’s ability to cooperatively and effectively respond to any field situation or emergency. Particular circumstances of cooperation may involve criminal investigations in overlapping or multiple jurisdictions or other events.
- C. The Department will lend or borrow personnel as necessary during emergencies. To the extent practical, the integrity of working units will be maintained and instructions to outside units will be relayed from a Department supervisor to a supervisor of the cooperating agency. Replies to requests for assistance will be made by the chief executive officer of the responding agency or designee. If the request is granted, the requesting law enforcement agency will be informed of the number of officers to be transferred and their identities, if that information is available. Requests for local resources may be handled through the Dane County Communications Center or through the OIC’s office of the Department requested to assist.
- D. Interagency agreements may be executed at the direction of the Chief of Police or designee.
- E. Resources permitting, all requests for police services within the University of Wisconsin-Madison jurisdiction shall initially be assigned to employees of the Department (unless prior agreements with other law enforcement agencies exist).
- F. Requests for temporary assistance will be made by the head law enforcement official of the requesting agency or designee. The designee will usually be the ranking officer on duty at the requesting agency. The request will include, where feasible, a description of the situation creating the need for assistance, the number of officers requested, the location to which they are to be dispatched, and the officer-in-charge at that location. The request and the accompanying information may be transmitted by radio communication, telephone or by other means.
- G. City, County, state, and federal agencies shall maintain concurrent jurisdiction within the Department when conducting investigations and taking enforcement action, as guaranteed by state and federal statutes.
- H. Officers assigned to respond to another agency request for mutual aid should report to the requesting agency staging area, if established, and make contact with the appropriate person (i.e., staging manager, liaison officer, incident commander, etc.). If no staging area is established, the officer will report to the officer- in-charge of the requesting agency at the designated location and will be subject to the lawful orders and commands of that officer. Where such reporting is not feasible, the officer may report to the officer-in-charge by radio communication, telephone, or other method of communication.
- I. Radio communications between the requesting agency officers and transferred officers will be maintained by use of a mutually shared radio channel or the state regional repeater channel, if necessary.
- J. When taking law enforcement action at the scene of the emergency, including the use of force, officers shall adhere to the policies and procedures of the UW–Madison Police Department and utilize only those weapons and tactics with which they have qualified.

- K. Officers responding to mutual aid requests shall regularly inform the officer in charge (OIC) of the continued status of the incident, officer injuries, and the need for relief. Officers shall conclude their assisting role when:
 - 1. Designated to do so by the incident commander;
 - 2. Relieved by another officer under the direction of the senior operations supervisor;
 - 3. Recalled to the UW–Madison Police Department by the OIC or a supervisor. If an officer is recalled to the University of Wisconsin, the officer shall notify the incident commander prior to leaving the scene.

- L. In the event that there is an imminent threat to life or property occurring on the University of Wisconsin campus and the resources immediately available at the time of the emergency are not adequate, the on-scene incident commander shall be responsible for requesting or directing contact with specific law enforcement agencies for assistance. Certain situations may require the assistance of a federal or state agency.
 - 1. Absent the University Response Plan activation, the on-scene incident commander will be responsible for approving requests for non-routine emergency mutual aid from state and federal agencies.
 - 2. An incident exceeding the capability of the initial on-scene or on-duty personnel and equipment, requiring resources from multiple response agencies may require either full or partial activation of the University Response Plan (reference directives in 46.1).

2.1.4 REQUESTING FEDERAL LAW ENFORCEMENT OR NATIONAL GUARD ASSISTANCE

The following procedures shall govern Department responsibilities regarding requesting federal law enforcement or National Guard assistance:

- A. There are times when it is necessary to request assistance from a federal law enforcement agency. The determination to request federal law enforcement assistance will normally be made by the manager on call or another Department manager.

- B. In an extreme emergency, the manager on call (MOC) may contact Wisconsin Emergency Management and request the services of the National Guard. The Emergency Management Director is required to seek approval from the Governor or his or her designee for final authorization.