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POLICY:
The University of Wisconsin–Madison Police Department shall establish procedures to provide for a safe and efficient response to robbery in progress calls and alarms. All robbery in progress reports or robbery alarms will be treated as robberies in progress until such time as it is able to positively determine otherwise. Procedures are intended to reduce risks to officers, employees, and bystanders, and to enhance the probability of suspect apprehension while minimizing the potential for development of a hostage situation.

DEFINITIONS:
“Robbery in progress” calls and alarms are those initiated by an alarm or by a phone call from a victim or witness indicating a robbery has occurred and suspects are either on or off of the premises.

PROCEDURE:
41.11.1 COMMUNICATIONS CENTER RESPONSIBILITIES
The following shall establish procedures for monitoring and responding to robbery in progress calls and alarms for the Communications Center:

A. For robbery in progress calls and alarms, the law enforcement dispatcher (LED) shall broadcast information regarding an armed robbery on all Department radio channels.

41.11.2 POLICE OFFICER IN CHARGE (O.I.C.) RESPONSIBILITIES
The following shall establish procedures for monitoring and responding to robbery in progress calls and alarms for the O.I.C.:

A. The police O.I.C. shall be responsible for monitoring activities of the responding officers.

B. In the event of an actual incident, the police O.I.C. is responsible for
   1. Responding to the scene and assuming command in accordance with Incident Command System (I.C.S.) protocols; and
2. Coordinating investigative activities and having the appropriate investigative and management personnel notified including the Manager on Call and the Detective on Call.

41.11.3 RESPONDING POLICE OFFICER RESPONSIBILITIES
The following shall establish procedures for police officers responding to robbery in progress calls and alarms:

A. 

B. 

C. 

D. Immediately after it has been determined that a robbery has occurred and the scene is 

   A complete investigation shall follow.

E. Plainclothes personnel may respond to robbery alarms and reports of robberies in progress after informing the 
   dispatcher of their response and of the fact that they are in plain clothes.

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